

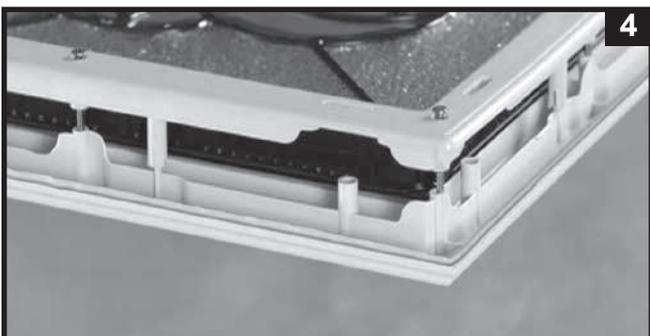
Apply the glazing seal to the both the channels of the external cassette.



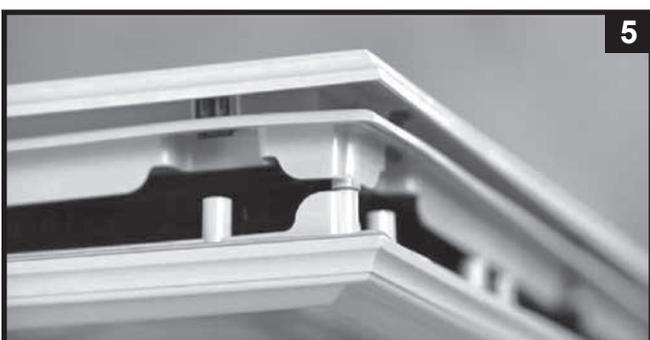
Place the outer cassette onto a horizontal flat surface. Lay the door aperture over the cassette and ensure it is square.



Position the frame square within the aperture, then place the glass gently on to the outer cassette (Glass units must be 1" thick or 26mm). Ensure the seal is secure to the glass.



Lay the inner cassette on top of the glass, aligning the screw bosses to the outer cassette. Using the screws provided, tighten the screws to ensure the frames are securely held to the glass. **DO NOT EXCEED 12"/lbs** of torque on your driver. Excessive force can cause the frames to crack.



Insert the plugs in to the holes on the inner cassette, ensuring that they are aligned with the profile.

If using TriSys, align the internal cover frame clips into the slots and press firmly to ensure they are engaged and flush to the surface.

In case of needing to de-glaze:

TRISYS: *On either the top or bottom of the internal glazing cover you will find a small slot:*

1. Insert a flat headed screwdriver (approx 8-10mm wide head) gently into the slot
2. Twist the screwdriver clockwise gently until the cover starts to come away from the door
3. Grip hold of the cover frame with your hand and gently pull the frame away from the door
4. Once cover is removed you will see the screws, remove the screws using a cross headed screwdriver (avoid rounding the screw by using excessive force)
5. Before removing all the screws ensure that the external frame and glass are supported to ensure that the glass does not drop out and break.
6. Re-glaze by following the instructions on page 10.

STANDARD: *On the internal frame you will see plugs inserted in to the surface of the cassette.*

1. Remove the plugs carefully
2. Once the plugs are removed you will see the screws, remove the screws using a cross headed screwdriver (avoid rounding the screw by using excessive force)
3. Before removing all the screws ensure that the external frame and glass are supported to ensure that the glass does not drop out and break.
4. Re-glaze by following the instructions on page 10.

Post installation care guide

ODL glazing cassettes are manufactured with the highest quality raw materials and fulfil the criteria for encapsulating the glass into a door.

CLEANING

For Through coloured or painted frames:

Depending on the degree of grime on the surface, clean with warm soapy water (do not use any detergents, acid/alkaline or solvent based materials), using a wet cotton cloth using light pressure. Rinse afterwards with clean water.

CARE

For the long term preservation of the high quality surface, regular cleaning and care are necessary. In some areas the high level of air contamination will lead to deposits sticking firmly, which are difficult to remove. In order to prevent heavy dirt deposits we recommend regular cleaning and care of the frames.

- The frame surface/paint must be cleaned when it becomes soiled
- The cleaning intervals should be determined by the amount of soiling and not exceed 6 months in normal environments
- Cleaning should commence at the date of installation using the methods described above
- Fully documented and corroborative records must be kept by the client of the building. Stating the date, contractor and cleaning material used.
- If touch up materials are used after installation, details of the materials used, the date of touch up and reason for touch up must be kept with the cleaning records

FINAL REMARK

Cleaners and polishes contain solvents, for example "nail varnish removers", cellulose or alcohol based plastic cleaners must not be used. The utilisation of abrasive substances as well as a dry rubbing with a duster or similar is to be absolutely avoided.

POLICIES

Carriage

Any individual purchase order submitted to ODL for 3,000 GBP, will ship prepaid to any one point in mainland UK. Standard shipments will be a 2-3 day service. Sealed frames require an additional 3 days.

Ordering

All orders must be in writing with a purchase order number

Returns and Cancellations

Written approval in the form of return authorization number must be obtained prior to return of any product.

Products in customer's warehouse for more than 7 days, special orders, damaged, or overstocked items are not subject to return or cancellation. Only product suitable for ODL reshipment will be credited with 75% of purchase price. Units must be returned to ODL, freight prepaid, in original condition.

Pricing

All prices are subject to change without notice.

Terms

Terms, for approved credit, are net 30 days.

Credit

Shipments cannot be made to accounts with 45 day old balances.

Approval of credit and setting of monthly credit limits are strictly at the sole discretion of ODL. A credit application will be forwarded to all new customers upon request. Applicants will be advised in regards to their credit and preset limits.

All information supplied to ODL will be kept strictly confidential, subject to and in accordance with lawful requirements.

Terms and Conditions

See Terms and Conditions on page 12.